

LND/SMC Board Meeting2019-20  
Monday, August 26, 2019  
7-9 pm at Westlake Office

Attendees: Susie Farrington, Meg Mitzel, Crickett Gibbons, Jo Ann MacKenzie, Winnie Farquhar, Marge Marley, Jennifer Velasco, Margaryta Bondarenko, Marcie Benjamin, Catherine Kossler, Heather Hakanen, Bobbie Corke, Michelle Wheeler, Susan Boyer, Meghan Reed, Rumana Poellabauer, Betty Gallagher and Mary Fran Kitz.

Welcome – Susie Farrington, President

Reminder: The 2019-20 Full Board of Directors:

President – Susie Farrington  
President- Elect- Sarah McDonald  
Past President – Meg Mitzel  
Recording Secretary – Peg DeBoer  
Corresponding Secretary – Marge Marley  
Treasurer – Susan Bowyer  
Assistant Treasurer – Margaryta Bondarenko  
Programs Committee – Betty Gallagher & Sarah McDonald  
Email Coordinators – Elaine Baumbach & Marcie Benjamin  
Interest Group Chair - Mary Fran Kitz  
Life Member Chair- Wini Caponigri-Farquhar  
Life Member Advisors - Ruth Schmitz & Jo Ann MacKenzie  
Newcomers Group – Catherine Kossler & Heather Hakanen  
Membership Co-Chairs – Jennifer Velasco & Crickett Gibbons  
Newsletter Circulation – Bobbi Corke  
Newsletter: Linnea Lannon  
Parliamentarian - Elaine Nicgorski  
Playgroup Coordinator – Heidi Witte & Meghan Reed  
Volunteer Coordinator - Michelle Wheeler & Kim Reynolds  
Website Managers - Rumana Poellabauer & Gosia Bak-Hill

Old Business

Minutes of the last meeting: Marcie moved and Jo Ann seconded to approve the February 26, 2019 Minutes.

New Business

The Opening Reception will be held on Thursday, Sept 19<sup>th</sup> at Foley's (formerly the South Club), 7-9pm, food ordered for 100 people. The Coordinators: Denise Brenner, Brigid Edmonds, Nancy McAdams, Meg Mitzel, Crickett Gibbons, Jennifer Velasco. Speakers: Doug Marsh and Dana Strait. There will be a meeting of the planning committee soon. . The Square device will be given to Crickett. All members renewing and new members will still need to fill out the membership form. Jennifer will keep track of how people paid. Nametags should be marked to identify new members, etc. We need tables for welcoming, newcomers, membership and square, interest groups.

Susan is giving St. Benedict's bracelets for those paying membership.

## September Newsletter – DEADLINE WEDNESDAY, AUGUST 28<sup>TH</sup>

Crickett is sending out invitations to ND new people regarding LNDSMC. She will wait until she receives copies of the newsletter to do so. She has left messages for people at Saint Mary's but hasn't received a call back. We strategized on how to reach out to SMC. Crickett will send the email about membership in hopes that they will distribute it.

New Faculty Spouse Reception (Tuesday, Sept 10<sup>th</sup> 5:30-8:30) - Interview/ stories for PowerPoint by Friday, Sept 6. Heidi and Susie will be going. Susie is making a video with short clips about why we joined.

Website Update: By Sept 9th which is the date of new faculty spouse reception all updates should be made (1) include on calendar all items from each interest group's event schedule; (2) all advertised items that go out on mail chimp should be added/edited on calendar; (3) all dates advertised in newsletter should be checked/corrected on website calendar; (4) each interest group should send Rumana revised description to post on website by Friday, Sept 6th.

Listing on Website of all Interest Groups should be in a pull down menu. Let's Eat Out will be added to the calendar. The calendar is really small and one cannot see items unless you click on them, needs to be made bigger.

Audit: The Audit will occur on Thursday, August 29<sup>th</sup> from 5:15-6:15 at IDEA Center (Susie F, Meg Mitzel, Susan Bowyer, Marti Alworth and Margaryta).

Also as an FYI we may get emails "from Susie" that ask for gift cards, checks, etc. These are a scam. Let Susie know if you have received them.

Programs Committee: Betty reported that she and Sarah met with the Newcomer group, Heather and Catherine to prevent overlapping of activities. Activities for the program committee for the year include:

9/10 Oaken Bucket – Tiki level reserved. Hope for good weather. Everyone pays on their own. Spouses invited.

9/17 Wine tasting at Citywide Liquor in downtown South Bend. Creative cooking is making complementary food. \$10.

In the spring we plan to tour the Architecture building, a cabin fever lunch, 4/30 Memorial Mass and Annual meeting. Jo Anne will organize the Scholarship Luncheon.

Newcomers: Heather reported that they have some themes.

10/2 Getting to know you at Heather's

11/14 Dinner and sharing about a book you like at Aladdin's private room.

12/14 Mingle and Jingle at Catherine's

2/20 Game night and the plan is that a newcomer will host and attendees will do games and food.

4/25 Shop and Top Golf. Members shop then later husbands join us at Top Golf.

Playgroup: Update: Meghan reported that the group mostly communicates via the Facebook group. There are a large number of people in the group and not all are members of LNDSMC. She will remind attendees at events to pay dues.

September – a welcome picnic at a park and stroller walk at a park or mall

October – Pumpkin Patch at Matthis farm and on the 25<sup>th</sup> a playdate at the Learning Center

November – Gymnastics at Tumble Time and playdate at the Robinson Center

December – Mom’s Night Out with cookie exchange and events with Santa, games and snacks.

Volunteer Opportunities: Michelle reported the events scheduled:

10/23 A Rosie’s Place – write thank you notes to benefactors

12/14 A Rosie’s Place – Christmas Party 10-2, 10 volunteers and 50 gifts needed.

11/6 Holy Cross House 2:30-3:30 Ice Cream Social and visit priests.

12/17 Kim’s house – write holiday cards to priests and brothers.

Life Members: 12/8 Christmas Tea - Jo Anne is organizing, it is a Sunday, but she is still going to check the basketball schedule. This event recognizes Life Members.

Correspondence: Marge reported that Jo Ann Broden died. Joan Lennon’s husband, Chuck, has died. Val Bartel’s baby granddaughter has died. Elaine Nicgorski broke her hip. Maria Younes had knee surgery.

Email/Mail Chimp: Please give a reminder of 2 weeks to Marcie and Elaine to post events. Send email to Susie, Marcie and Elaine and ask Susie to approve the Mail-chimp. The email must be exactly how you want it posted – time, date, contact info, etc. Then she will decide and tell Elaine/Marcie. Marge is not getting Mail chimps. Catherine offered to look at her email and help her out.

Other Pressing Matters:

The new treasurer, Susan Boyer, needs to develop the 2019-20 budget. She will work on it after the audit this week. This will be sent out for approval and vote via email.

Respectfully submitted,

Meg Mitzel

Peg DeBoer